**May 2024 KAS Spring Board meeting Minutes**

**May 15, 2024, 3:00pm- 5:00pm ET**

**Folder of materials here:** <https://mms.kyscience.org/members/filearchive_view3.php?display=/11041671/15101155>

**Zoom link:**

<https://us06web.zoom.us/j/89850613623?pwd=3Yiogmdhy96BlYk13f9k832VwHeazl.1>

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Members present/absent:

Officers: Noel Novelo (President) (joined at 3:12), Julie Reizner (Past President), Li Li Zyzak (President-Elect), Jessica Moon (VP), Mark Wilson (Treasurer), Laura Walther (Secretary)

Representatives: J. Scott Miller, Scott Wicker, Savannah Blair, Melissa Mefford, Ann Kingsolver, Dirk Grupe, Grace Clark, Justin McFadden

Ex-officio: Marilyn Akins (Historian), Frank Ettensohn (Journal Editor in Chief), Melony Stambaugh (Jr. KAS Director), Trent Garrison (Delegate to NAS), Amanda Fuller (Executive Dir), Madison Flory (Sci Policy Specialist), Melissa Dougherty (Sci Comm Specialist)

**3:00 Welcome Melissa!** Everyone please say hi in the chat and tell Melissa what institution you’re at

**3:10 February Meeting minutes** – Laura, Secretary

*Key Decisions*: motion to accept Dirk; second by Scott M. Motion passed.

**3:15 Treasurer’s Report** - Mark, Treasurer

  [Internal Controls policy](https://mms.kyscience.org/members/filearchive_view3.php?display=/11041671/15101155)

Question – why reconcile quarterly instead of monthly? Accounts are reviewed more than once a quarter; policy is to try to lighten the burden on the treasurer.

*Key Decisions*: motion to approve treasurer’s report by Scott M; second by Dirk; Motion passed.

*Action Items:* Policy approval tabled. Please send comments and/or suggested changes to Mark.

**3:25 Executive Director’s report-** Amanda

Updates:

* affiliate dues letters went out; two not renewed; Midway has chosen to drop the affiliation.
* KAS logo has been updated with letterhead.
* Last year’s grant reports not all in. Any that don’t come in won’t be eligible next year.
* National Science Policy Network Conference; Madison also there.
* INBRE Research conference; several members also there.
* STEM summer camp scholarships – 11 applications; successful application of strategic plan.
* Mentor Match – not moving forward very quickly.
* Science Trail

**3:35 Science Communication Specialist** report - MelissaD.

* Science trail – Trail Tuesdays to promote new program.
* Pascale Sharing our Science workshop – great speaker and engaging event.
* Social media metrics – watching monthly; need to keep viewing and sharing; 2K -> 9K!; FB page doubled in visits; Instagram follows also doubled; followers across the state. 200 followers to 1400 follower!
	+ Amanda – posts that feature people get the most viewers. Look for communication from Melissa about being featured on social media.

**3:45 Education & Engagement** Committee – Summer Camp scholarships, KY Science Trail, May 9 workshop – Justin / Amanda

* Need more members on this committee. Need a president especially.
* EPSCOR grant also part of this committee.

**3:55 Policy Committee report** - Trent, Policy Committee Chair

Science Policy Specialist report will be in the folder, from Madison

* Website – yellow indicates how far a bill made it. Bills can be searched.
* Hazard College to become a 4-yr college.
* State rock and mineral bill passed and made law.
* Posters at the Capital in March.

**4:05 Journal report** – Frank, Journal Editor

* Articles – 4 social sciences in review; 5 sciences being worked. 9 in total!
* BioOne – interested in an open access offer.
* Journal new cover ($200) and article layout ($4,600 quote)

*Action Items:* We can request a couple article layout designs. The OH Journal example is in the meeting folder.

**4:15 May 20 KSU Annual Meeting site visit** – Noel, President

* Spaces on campus have been reserved. KSU last hosted in 1996 and is excited to host this year.
* Scott W. introduced the president of KSU, Dr. Akakpo.

**4:20 Evaluations plan 2024 Annual Meeting** – Melissa

* No formal judging except Jr Academy talks.
* Looking to encourage genuine feedback.
* Each person will visit at least 2 posters. Board members encouraged to visit 5.
* Oral presentations – faculty members encouraged to talk with presenters after the talks.

**4:30** **Strategic Planning check- in**- How are we doing? - Jessica, VP
<https://www.kyscience.org/strategic_plan_2023-2026.php>

[KAS Strategic Plan Tasks & Timelines](https://docs.google.com/spreadsheets/d/1r2SW7hV0j5-WEmIcZHg05fcLtG8g_qt7/edit?usp=sharing&ouid=116542979449280951533&rtpof=true&sd=true)

*Action Items:* Updates can be entered in Status column. Need an ideas/suggestions column. Does Responsible Party need to be a committee or a person? Color coding for organization? Way to keep track of timeline?

Need more input in K-12 and statewide visibility initiatives.

Jessica would like to work on each initiative, one per month; meet with each committee. Surveys for each committee to connect their work to the strategic plan.

Melissa M - Include strategic plan successes and needs in newsletter.

Amanda - Need to document successes and metrics for determining successes.

Scott – Need reports to document progress and ROI.

Amanda – Need to identify new people to help with the under-staffed initiatives.

Jessica – Include update of strategic plan at annual meeting.

Scott – Send a letter on new letterhead requesting help on strategic plan initiatives. Include QR code!

**4:55 Appreciations** for Rob Weber and Mark delaCerna – Amanda

Rob Weber – replaced by Madison and Melissa

Mark delaCerna – newsletter being tag-teamed by Melissa and Amanda

**Requests, Announcements & Upcoming Events**

**COI form –** still need from Melony**.** [All are on File here](https://mms.kyscience.org/members/filearchive_view3.php?display=/11041671/13676303/13677525) – when you log in at KAS website it’s a folder in the File Archive. (Blank one is available there for download as well.)

**Committees** – if you are not involved on a Committee we encourage you to please get involved!

* **Education & Engagement –** meets 4th Mondays at 10am ET
* **Science Policy –** meets 2nd Wednesdays at 12:30 ET
* **Industry Committee –** builds relationships with scientists in the private sector
* **Annual Meeting planning team –** will be meeting regularly after May 20 site visit; 10 am on 3rd floor of Student Center. Li Li working on keynote speaker.
* **Grants & Awards –** winter meetings

[**Bench Talk: The Week in Science**](https://www.forwardradio.org/bench-talk)welcomes contributors! Listen to the May episode for a special opportunity to celebrate the show’s 6th anniversary: Share your perspective on some impactful advances in science and technology that have occurred in the past six years, or look into the future and forecast what will occur in the next six years.