**August 2024 KAS Summer Board meeting minutes**

**August 23 2024, 2:00-3:10 ET**

**Folder of materials here:** <https://mms.kyscience.org/members/filearchive_view3.php?display=/11041671/15222133>

**Zoom link:** <https://us06web.zoom.us/j/83873681642?pwd=dbIFO5zIicGjv6vFgS2aU6aENiCqXS.1>

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Members present/absent:

Officers: Noel Novelo (President), Julie Reizner (Past President), Li Li Zyzak (President-Elect), Jessica Moon (VP), Mark Wilson (Treasurer), Laura Walther (Secretary)

Representatives: J. Scott Miller, Scott Wicker, Savannah Blair, Melissa Mefford, Ann Kingsolver, Dirk Grupe, Grace Clark, Justin McFadden

Ex-officio: Marilyn Akins (Historian), Frank Ettensohn (Journal Editor in Chief), Melony Stambaugh (Jr. KAS Director), Trent Garrison (Delegate to NAS), Amanda Fuller (Executive Dir), Madison Flory (Sci Policy Specialist), Melissa Dougherty (Sci Comm Specialist)

**2:00 Welcome –** Amanda – No Quorum

**2:05 May Meeting minutes** – Tabled to email voting due to lack of quorum

**2:10 Treasurer’s Report** - Mark, Treasurer

Updates:

* Cash flow low due to two big income items happening last of the year.
  + Need to move $20K from Stifel to checking to cover expenses. Will add to vote by email.
* Consulting Expenses – by hour; hours are lower than planned.
* Grants all paid out.
* Internal Controls policy - tabled in May, updated for approval.
  + Question from Scott about board approval for transfer of long-term finances. Is this in our by-laws?
  + Marilyn commented that we already authorized the treasurer to transfer money from Stifel.
  + Need this in the Internal Controls policy.

**2:24 Executive Director’s report-** Amanda

Updates:

* Annual meeting
  + Registration – open Sept 1
  + Program – on track to be ready.
  + Budget – on track to break even.
  + Sponsors/ Exhibitors – Please help get the word out.
  + Evaluations
  + Keynote- LiLi, President-Elect
* Science Education & Outreach Award- Jessica, VP
  + Jessica is taking nominations.
* Industry Networking – Good contact with Nano/Adv Mfg. Send Amanda contacts to build sponsors and exhibitors.
* Board Elections – Julie is point person. WKU and UofL need representation on board.
* New office soon!
* Board meeting on Thurs, Oct 31 evening in person at KSU? Preference by Zoom.
* Junior Academy – Melony
  + Plan to collaborate with state of Virginia JAS; students from Virginia to come to our meeting since it is closer.
  + Students leaving early? Do we need to update the policy to disqualify schools from eligibility for paid trip next year? Several people commented that we need qualifications documented and agreed upon before rather than punishing institutions afterward.
    - Melony and Amanda will work on getting registrationdocumentation that the represented school must sign as well.

**2:50 Policy Committee report** - Trent, Policy Committee Chair

Updates:

* PFAS is getting support from policy makers.
* Science Policy Specialist report will be in the folder, from Madison

**2:51 Science Communication Specialist** report - Melissa

Updates:

* New display board and tri-fold for annual meeting

**2:55 – Journal report** – Frank, Editor in Chief

Updates:

* Thanks to Amanda for getting the journal properly placed on BioONE.
* Volume 85 (2024) begun – possible 12 articles in the works.
* Need new design for the cover of the journal. Need permission from board for expense. Added to vote by email.
* [UPDATE AUGUST 2023 (ABF): Board voted by email to approve up to $3000]

**2:57 New business - Beta Kappa Chi MOU-** Scott Wicker

* KSU hosting annual national conference for Beta Kappa Chi – March 26-29, 2025
  + Using KAS website to accept abstracts.
  + Could be a spring meeting for KAS.
* Beta Kappa Chi – Oldest African-American science honors society for minority students.

**3:00 Education & Engagement** Committee - NSF grant opportunities

**Requests, Announcements & Upcoming Events**Please invite Exhibitors & Sponsors: <https://www.kyscience.org/annual_meeting_sponsors_exhi.php>  **Committees** – if you are not involved on a Committee we encourage you to please get involved!

* **Education & Engagement –** meets 4th Mondays at 10am ET
* **Science Policy –** meets 2nd Wednesdays at 12:30 ET
* **Industry Committee –** builds relationships with scientists in the private sector
* **Annual Meeting planning team –**meetings ~ every 2 weeks

[**Bench Talk: The Week in Science**](https://www.forwardradio.org/bench-talk)welcomes contributors!